



Medicaid Nurse Aide

WHAT SECONDARY SCHOOL ADMINISTRATORS NEED TO KNOW

Nurse Aide Overview

- ▶ The Nurse Aide program is highly regulated at both the Federal and State level.
- ▶ The Cabinet for Health and Family Services (CHFS), Division of Medicaid is the regulatory body responsible for all nurse aide programs in the Commonwealth of KY.
- ▶ The Kentucky Community and Technical College System (KCTCS), by contractual agreement with CHFS, is charged with approving all secondary and KCTCS post-secondary nurse aide programs.
- ▶ Secondary and KCTCS post-secondary programs are not allowed to be offered prior to receiving written approval from KCTCS.

Nurse Aide Overview

- ▶ Medicaid's purpose for the nurse aide program is to prepare the nurse aide to provide high-quality, direct patient care under the supervision of licensed nurse personnel. A primary goal is to ensure the availability of a well-structured, uniform curriculum across the State that will provide a foundation for high quality nurse aide services.
- ▶ Medicaid requires that any program that enrolls students prior to obtaining the proper approvals results in the student's **ineligibility** to take the State Competency Evaluation.
- ▶ The student would be required to repeat the course at an approved site to be eligible to take the State Competency Evaluation.

Approval Process

The programmatic requirements for approval are dictated by Federal and State regulations, clinical contractual obligations, and contractual agreements between state agencies.

▶ Where to Start?

Approval Process

- ▶ Complete the Nurse Aide Program Request form located here <http://www.surveygizmo.com/s3/2234816/NArequest>
- ▶ Schools requesting a new nurse aide program will be sent a “New Nurse Aide Program Resource Kit”
- ▶ An on-site survey will be scheduled at your school.
- ▶ A letter of approval containing your training provider number will be sent upon successful completion of the survey.
- ▶ Your nurse aide program is now authorized to enroll students.

Memorandum of Agreement

Why Is It Important?

Memorandum of Agreement

- ▶ A Memorandum of Agreement (MOA) is critical and required for every secondary program.
 - ▶ The MOA outlines:
 - ▶ the responsibilities of each agency.
 - ▶ The requirement that each agency operate within Medicaid Nurse Aide guidelines and regulations within their program.
- ▶ Local-controlled schools will sign the MOA directly with KCTCS.
 - ▶ The designated school administrator, health sciences instructor, and KCTCS Chancellor must sign this agreement.
- ▶ Area Technology Centers and their satellite programs will sign the MOA directly with The Office of Career and Technical Education (OCTE).
 - ▶ KCTCS and OCTE have signed a separate MOA that serves as an “umbrella” to contractually connect all ATC’s to KCTCS.

Quick Info

- ▶ All new nurse aide programs must complete the on-site visit and approval process prior to enrolling students.
- ▶ Any changes affecting the teacher(s) of record must be reported within 30 days.
- ▶ Proposed relocation of an approved instructional area or lab will require another on-site visit. No students are allowed in a new space until after successful completion of a new on-site visit.
- ▶ All nurse aide classes are capped at a 15:1 student to teacher ratio per Federal Regulation.

Helpful Resources

- ▶ To request a new program, request an on-site visit due to classroom or lab relocation or report any program changes within 30 days, please fill out the form located here:

<http://www.surveymoz.com/s3/2234816/NArequest>

- ▶ To access helpful information that is available to students, instructors, and administrators, please visit:

http://kctcs.edu/System_Initiatives/Nurse_Aide.aspx